

**PETERBOROUGH CITY  
COUNCIL'S FORWARD PLAN  
1 NOVEMBER 2009 TO 28 FEBRUARY 2010**

## FORWARD PLAN OF KEY DECISIONS - 1 NOVEMBER 2009 TO 28 FEBRUARY 2010

During the period from 1 November 2009 To 28 February 2010 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Lindsay Tomlinson, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to [lindsay.tomlinson@peterborough.gov.uk](mailto:lindsay.tomlinson@peterborough.gov.uk) or by telephone on 01733 452238.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: [www.peterborough.gov.uk](http://www.peterborough.gov.uk). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

### NEW ITEMS THIS MONTH:

- New Growth Delivery Arrangements
- Green Shoots: Building New Approaches to Service Delivery

## NOVEMBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>New Growth Delivery Arrangements</b>                      The economic downturn has meant that “traditional” approaches to encouraging growth no longer work; for Peterborough to realise its growth ambitions new approaches and techniques are necessary. This item will discuss the capacity and capability necessary to realise our growth ambitions.</p>	November 2009	<b>Cabinet</b>	Sustainable Growth	Internal departments as appropriate	Shahin Ismail Head of Delivery Tel: 01733 452484 <a href="mailto:shahin.ismail@peterborough.gov.uk">shahin.ismail@peterborough.gov.uk</a>	Public report will be available from the Governance Team one week before the decision is made

<p><b>Green Shoots: Building New Approaches to Service Delivery</b> This builds on an earlier paper that set out the pressures that local authorities will face over the coming years and new approaches that need to be adopted to effectively manage these. This item will provide additional detail about how these new approaches can be implemented.</p>	November 2009	<b>Cabinet</b>	Environment Capital	Internal departments as appropriate	Ben Ticehurst Deputy Chief Executive Tel: 01733 452303 <a href="mailto:ben.ticehurst@peteborough.gov.uk">ben.ticehurst@peteborough.gov.uk</a>	Public report will be available from the Governance Team one week before the decision is made
<p><b>Midland Highway Alliance - Junction 8 Roundabout Improvements and Welland Road Traffic Mitigation Projects</b> To appoint a contractor for the works.</p>	November 2009	<b>Cabinet Member for Neighbourhoods, Housing and Community Development</b>	Environment Capital	Internal stakeholders as appropriate.	Stuart Mounfield Senior Engineer Tel: 01733 453598 <a href="mailto:stuart.mounfield@peterborough.gov.uk">stuart.mounfield@peterborough.gov.uk</a>	Public report will be available from the Governance Team one week before the decision is made
<p><b>Extension to Woodston Primary School</b> Authority to award the contract for the construction of an extension to Woodston Primary School</p>	November 2009	<b>Cabinet Member for Education, Skills and University</b>	Creating Opportunities & Tackling Inequalities	Consultation will take place with relevant stakeholders, internal departments and ward councillors as appropriate.	Isabel Clark Planning & Development Manager Tel: 01733 863914 <a href="mailto:isabel.clark@peterborough.gov.uk">isabel.clark@peterborough.gov.uk</a>	Public report will be available from the Senior Governance Officer one week before the decision is made

<p><b>Extension to Hampton Hargate School</b>          Authority to award contract for the construction of an extension to Hampton Hargate Primary School</p>	<p>November 2009</p>	<p><b>Cabinet Member for Education, Skills and University</b></p>	<p>Creating Opportunities &amp; Tackling Inequalities</p>	<p>Consultation will take place with relevant stakeholders, internal departments and ward councillors as appropriate.</p>	<p>Isabel Clark          Planning &amp; Development Manager          Tel: 01733 863914  <a href="mailto:isabel.clark@peterborough.gov.uk">isabel.clark@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance Team one week before the decision is made</p>
<p><b>Lot 1 : Energy from Waste Facility, Lot 2: Materials Recycling Facility and Lot 3 Operational Services</b>          To approve the shortlist of bidders in respect of the individual and combined lots to take forward to competitive dialogue; to approve the methodology for further reducing the number of bidders during the competitive dialogue and tender stages, to approve any other matters as these stages develop to ensure smooth running of the procurement process.</p>	<p>November 2009</p>	<p><b>Deputy Leader and Cabinet Member for Environment Capital and Culture</b></p>	<p>Environment Capital</p>	<p>Consultation will take place with relevant stakeholders, internal departments and other Cabinet Members as appropriate</p>	<p>Margaret Welton          Principal Lawyer - Waste 2020          Tel: 01733 452226  <a href="mailto:margaret.welton@peterborough.gov.uk">margaret.welton@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance team one week before the decision is made</p>

<p><b>Joint Service Centre at Hampton</b>  To commence the procurement process for a design and build contract for the provision of new leisure and library facilities at Hampton as part of the joint service centre in partnership with NHS Peterborough</p>	<p>November 2009</p>	<p><b>Deputy Leader and Cabinet Member for Environment Capital and Culture</b></p>	<p>Strong &amp; Supportive Communities</p>	<p>Consultation will take place with the Cabinet Member of Community Services, ward councillors, affected divisions within PCC and potential user groups in Hampton.</p>	<p>Fiona O'Mahony  Hampton Joint Service Centre  Project Director  Tel: 01733 863856  <a href="mailto:fiona.o'mahony@peterborough.gov.uk">fiona.o'mahony@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance Team one week before the decision is made</p>
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<p><b>Section 75 Pooled funding arrangements for substance misuse services</b> Variation to the existing partnership agreement under the National Health Act 2006 to pool funding from NHS Peterborough and PCC to commission drugs services. The variation takes into account the slight changes to governance and structure of the former Drug and Alcohol Action Team, now part of the Safer Peterborough Partnership, and additional funding made available to NHS Peterborough for integrated drug treatment within HMP Peterborough.</p>	November 2009	<b>Cabinet Member for Resources</b>	Commission for Health Issues	Internal stakeholders as appropriate	Denise Radley Director of Adult Social Services & Performance Tel: 01733 758444 <a href="mailto:denise.radley@peterborough.gov.uk">denise.radley@peterborough.gov.uk</a>	Public report will be available from the Governance team one week before the decision is made
<p><b>Arthur Mellows Village College Gym and Innovation Centre</b> Authority to award the contract for the construction of the gym and innovation centre at Arthur Mellows Village College</p>	November 2009	<b>Cabinet Member for Resources</b>	Creating Opportunities & Tackling Inequalities	Ward councillors and relevant stakeholders.	Isabel Clark Planning & Development Manager Tel: 01733 863914 <a href="mailto:isabel.clark@peterborough.gov.uk">isabel.clark@peterborough.gov.uk</a>	Public report will be available from the Governance Team one week before the decision is made

<p><b>Stationery Contract</b>          Authorisation to award the contract for stationery to the successful supplier following the procurement exercise</p>	<p>November 2009</p>	<p><b>Cabinet Member for Resources</b></p>	<p>Sustainable Growth</p>	<p>Consultation will be undertaken with Heads of Service and other users of the contract</p>	<p>Lisa Osborne          Project Manager          Tel: 01733 452276  <a href="mailto:lisa.osborne@peterborough.gov.uk">lisa.osborne@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
<p><b>Debt Collection</b>          To give authority to award the contract for the authority's debt collection</p>	<p>November 2009</p>	<p><b>Cabinet Member for Resources</b></p>	<p>Sustainable Growth</p>	<p>Consultation will be undertaken with relevant departments.</p>	<p>Lisa Osborne          Project Manager          Tel: 01733 452276  <a href="mailto:lisa.osborne@peterborough.gov.uk">lisa.osborne@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance Team one week before the decision is made</p>



## DECEMBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Budget 2010/11 and Medium Term Financial Plan to 2012/13</b> Draft budget for 2010/11 and Medium Term Financial Strategy to 2012/13 to be agreed as a basis for consultation. This will include the Council's Capital Strategy, Asset Management Plan and Draft Annual Accountability Agreement between Peterborough City Council and Peterborough Primary Care Trust.</p>	December 2009	<b>Cabinet</b>	Environment Capital	Report forms the basis of consultation with stakeholders, prior to further consideration by Cabinet in February 2010 and subsequent endorsement at full Council.	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 <a href="mailto:steven.pilsworth@peterborough.gov.uk">steven.pilsworth@peterborough.gov.uk</a>	Public report will be available from the Governance Team one week before the decision is made

<p><b>Council Tax Base</b> To agree the calculation of the council tax base for 2010/11</p>	December 2009	<b>Cabinet</b>	Environment Capital	Internal advice has been received from Finance and Legal Services. No formal consultation will take place regarding proposals	Shirley Pleszkan Interim Revenues and Benefits Manager Tel: 01733 452654 <a href="mailto:shirley.pleszkan@peterborough.gov.uk">shirley.pleszkan@peterborough.gov.uk</a>	Public report will be available from the Governance Team one week before the decision is made
<p><b>Contract for the Supply of Library Stock</b> Authority to award the library book stock contract</p>	December 2009	<b>Deputy Leader and Cabinet Member for Environment Capital and Culture</b>	Strong & Supportive Communities	Internal stakeholders as appropriate	Helen Sherley Service Development Manager Tel: 01733 864273 <a href="mailto:helen.sherley@peterborough.gov.uk">helen.sherley@peterborough.gov.uk</a>	Public report will be available from the Senior Governance Officer one week before the decision is made
<p><b>Integrated Development Programme</b> To set out priorities for infrastructure provision to facilitate growth and regeneration of the city</p>	December 2009	<b>Cabinet Member for Strategic Planning, Growth and Human Resources</b>	Sustainable Growth	Relevant stakeholders as appropriate	Shahin Ismail Head of Delivery Tel: 01733 452484 <a href="mailto:shahin.ismail@peterborough.gov.uk">shahin.ismail@peterborough.gov.uk</a>	Public report will be available from the Governance Team one week before the decision is made.

## **JANUARY**

**THERE ARE CURRENTLY NO DECISIONS SCHEDULED FOR JANUARY**

## FEBRUARY

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Older People's Accommodation Strategy</b> To agree next phase of implementation of the Older People's Accommodation Strategy</p>	February 2010	<b>Cabinet</b>	Commission for Health Issues	Consultation will be undertaken with relevant stakeholders as appropriate.	Denise Radley Director of Adult Social Services & Performance Tel: 01733 758444 <a href="mailto:denise.radley@peterborough.gov.uk">denise.radley@peterborough.gov.uk</a>	Public report will be available from the Governance Team one week before the decision is made.
<p><b>Partnership Agreement between the City Council and the Primary Care Trust for the Provision of Adult Social Care</b> To approve the new partnership agreement between the city council and the primary care trust</p>	February 2010	<b>Cabinet</b>	Commission for Health Issues	All relevant stakeholders as appropriate	Denise Radley Director of Adult Social Services & Performance Tel: 01733 758444 <a href="mailto:denise.radley@peterborough.gov.uk">denise.radley@peterborough.gov.uk</a>	Public report will be available from the Governance Team one week before the decision is made

**CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG**

Communications  
Strategic Growth and Development Services  
Legal and Democratic Services  
Policy and Research  
Economic and Community Regeneration  
Housing Strategy  
Drug Intervention Programme and Drug and Alcohol Team

**CITY SERVICES DEPARTMENT Nursery Lane, Fengate, Peterborough PE1 5BG**

Property Services  
Building & Maintenance  
Streetscene and Facilities  
Finance and Support Services

**STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Finance  
Internal Audit  
Information Communications Technology (ICT)  
Business Transformation  
Performance and Programme Management  
Strategic Property  
Human Resources  
Customer Services

**CHILDRENS' SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB**

Families and Communities  
Commissioning and Performance  
Learning

**ENVIRONMENTAL AND COMMUNITY SERVICES DEPARTMENT Bridge House, Town Bridge, PE1 1HB**

Planning Services

Building Control Services

Cultural Services

Transport and Engineering Services

EMERGENCY PLANNING

OCCUPATIONAL HEALTH

CITY CENTRE SERVICES